



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

Seguin Economic Development Corporation

Thursday, November 5, 2020

12:00 PM

Seguin City Council Chambers, 210 E.
Gonzales Street, Seguin, TX 78155

Public

NOTICE OF MEETING

The Board of Directors of the Seguin Economic Development Corporation (SEDC) held a regular meeting on Thursday, November 5, 2020 at 12:00 pm. at the Seguin City Council Chambers, 210 E. Gonzales Street, Seguin, Texas 78155.

MEETING AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.

Present: 4 - Gilbert Acuna, Drew Engelke, Robert Meservey, and Don Keil

Presiding: 1 - Carlos Moreno

4. Public Comments.
5. Approval of the minutes of the Seguin Economic Development Corporation Regular Meeting held on September 3, 2020 – Carlos Moreno, Board President.

Director Don Keil made a motion to approve the Minutes of the Seguin Economic Development Corporation's regular meeting held on September 3, 2020. Director Robert Meservey seconded the motion, the motion carried unanimously.

6. Presentation and approval of the August 2020 SEDC Financial Report – Susan Caddell, Director of Finance.

Finance Director Susan Caddell presented the SEDC Financial Reports as of August 2020. Director Don Keil made a motion to approve the SEDC Financial Reports as of August 2020. Director Robert Meservey seconded the motion, the motion carried unanimously.

7. Discussion and possible action on Resolution No. 2020-15, amending the Fiscal Year 2021 Budget – Josh Schneuker, Executive Director.

Director Don Keil made a motion to approve Resolution 2020-15, amending the Fiscal Year 2021 Budget. Director Robert Meservey seconded the motion, the motion carried unanimously.

8. Discussion and possible action on Resolution No. 2020-16, rescinding Resolution No. SEDC 11R-05, which adopted a policy for the payment of brokers fees in connection with the sale SEDC owned real estate – Josh Schneuker, Executive Director.

Director Don Keil made a motion to approve Resolution 2020-16, rescinding Resolution No. SEDC 11R-05, which adopted a policy for the payment of brokers fees in connection with the sale of SEDC owned real estate. Director Drew Engelke seconded the motion, the motion carried unanimously.

9. Presentation and discussion on the SPARK/UTSA Small Business Development Center Satellite Office and future small business development initiatives – Josh Schneuker, Executive Director.

10. Discussion on possible amendment to a Performance Agreement made and entered into by and between the Seguin Economic Development Corporation, VME, LLC, and United Alloy Texas, LLC – Josh Schneuker, Executive Director

No action taken.

11. Discussion on unspent SEDC funds previously allocated to the Alamo Area Academies, Inc. for the operations of the Alamo Academies program at the Central Texas Technology Center – Josh Schneuker, Executive Director

12. Presentation on Seguin Economic Development Corporation Monthly Staff Report

- a) Business Retention & Expansion Program Activities Update – Ashlynn Tovar, Business Retention Specialist
- b) Marketing and Recruitment Activities Update– Lindsay Dennis, Assistant Director and Brittney Watson, Marketing and Administrative Assistant
- c) Update on Regional Economic Development Strategies – Josh Schneuker, Executive Director
- d) Active Projects Update – Josh Schneuker, Executive Director

13. Executive Session: The Seguin Economic Development Corporation Board of Directors will meet in Executive Session pursuant to the Texas Government Code, Section 551.087 – Deliberation Regarding Economic Development Negotiations, (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect.

The SEDC Board of Directors entered into Executive Session at 12:50 P.M.

- Project Neon

- Project Saltwater
- CoffeeTech Industries

14. Reconvene into Open Session: The Seguin Economic Development Corporation Board of Directors will reconvene into open session to discuss, consider, and/or take any action necessary related to the executive session, and/or related items.

The SEDC Board of Directors reconvened into Open Session at 1:30 P.M.

a) Project Neon – Discussion and possible action on Resolution No. 2020-17, authorizing a Business Retention and Expansion grant in the amount of \$15,000 – Josh Schneker, Executive Director

Director Don Keil made a motion to approve Resolution No, 2020-17, authorizing a Business Retention and Expansion grant in the amount of \$15,000. Director Robert Meservey seconded the motion, the motion carried unanimously.

15. Requests and Announcements:

- a) Announcement and/or Requests by Board Members to place items on a future SEDC Board Meeting agenda.
- b) Announcements by staff.

16. Adjournment.

SEDC Board President Carlos Moreno adjourned the meeting at 1:31 P.M.

DocuSigned by:
 Signature: Robert Meservey Date: 1/11/2021
 Name: Robert Meservey
 Position: Secretary