



**ECONOMIC
DEVELOPMENT
CORPORATION**

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September 7, 2018 SEDC Board of Directors Regular Meeting Minutes

The Board of Directors of the Seguin Economic Development Corporation (SEDC) will held a regular meeting on Friday, September 7, 2018 at 12:00 pm. at the City of Seguin Utilities Operation Center – Training Room, 3027 N. Austin Street, Seguin, Texas for discussion and possible action on the following matters:

1. Call to Order.

Board President, Robert Haynes called the meeting to order at 12:01 PM.

2. Pledge of Allegiance.
3. Roll Call.

Board Members Present: Robert Haynes, Gilbert Acuna, Andrew Koenig and Dr. Stuart Dorsey.

Board Members Absent: Mary Reiley

Others Present: Joshua Schneuker, Jennifer Gauna, Ashlynn Tovar-Read, Mayor Don Keil, Doug Faseler, and Angela Dickerson.

4. Public Comments.

Mayor Don Keil announced that he would be attending an upcoming event at Caterpillar celebrating the 400,000th engine to come off the line at their Seguin facility.

5. Consideration, discussion and action on the approval of the minutes of the Seguin Economic Development Corporation special call and regular meeting held on August 6, 2018.

Director Gilbert Acuna made a motion to approve the minutes of the Seguin Economic Development Corporation special call and regular meeting held on August 6, 2018. Director Andrew Koenig seconded the motion, the motion carried unanimously.

6. Discussion and action on the approval of the Seguin Economic Development Corporation Financial Reports as of July 31, 2018 – Susan Caddell, Director of Finance.

Mr. Schneuker presented the SEDC Financial Report as of July 31, 2018. Director Andrew Koenig made a motion to approve the Seguin Economic Development Corporation Financial Reports as of July 31, 2018. Director Gilbert Acuna seconded the motion, the motion carried unanimously.

7. Discussion and possible action on approval of an engagement letter for the fiscal year ended September 30, 2018 financial audit with Armstrong, Vaughan, & Associates – Joshua Schneuker, Director of Economic Development.

Director Dr. Stuart Dorsey made a motion to approve the engagement letter for the fiscal year ended September 30, 2018 financial audit with Armstrong, Vaughan, & Associates. Director Andrew Koenig seconded the motion, the motion carried unanimously.

8. Discussion and possible action on a resolution amending the Fiscal Year 2017-2018 Seguin Economic Development Corporation Budget – Joshua Schneuker, Director of Economic Development.

Director Gilbert Acuna made a motion to approve the resolution amending the Fiscal Year 2017-2018 Seguin Economic Development Corporation Budget. Director Andrew Koenig seconded the motion, the motion carried unanimously.

9. Consideration and possible action on a resolution approving the renewal of a Joint Marketing Agreement with the New Braunfels Economic Development Corporation – Joshua Schneuker, Director of Economic Development.

Director Dr. Stuart Dorsey made a motion to approve the resolution approving the renewal of a Joint Marketing Agreement with the New Braunfels Economic Development Corporation. Director Andrew Koenig seconded the motion, the motion carried unanimously.

10. Consideration and possible action on a resolution approving a contract for legal services with the Law Offices of Angela C. Dickerson, P. C. for Fiscal Year 2018-2019 – Joshua Schneuker, Director of Economic Development.

Director Gilbert Acuna made a motion to approve the resolution approving a contract for legal services with the Law Offices of Angela C. Dickerson, P. C. for Fiscal Year 2018-2019. Director Andrew Koenig seconded the motion, the motion carried unanimously.

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11. Consideration and possible action on resolution authorizing participation in and financial support for the University of Texas at San Antonio Small Business Development Satellite Center – Joshua Schneuker, Director of Economic Development.

Director Andrew Koenig made a motion to approve the resolution authorizing participation in and financial support for the University of Texas at San Antonio Small Business Development Satellite Center. Director Dr. Stuart Dorsey seconded the motion, the motion carried unanimously.

12. Presentation and discussion on Central Texas Technology Center Report – Joshua Schneuker, Director of Economic Development.
- Alamo Academies Update
 - Seguin Businesses – Training/Grants

Mr. Schneuker presented the Central Texas Technology Center Report to the SEDC Board of Directors, focusing on the Alamo Academies and Seguin Businesses – Training/Grants.

13. Presentation and discussion on Seguin Economic Development Corporation Staff Report – Joshua Schneuker, Director of Economic Development.
- Targeted Industry and Primary Job Recruitment
 - Mixed Use Developments, Retail Developments, and Retail Recruitment Efforts
 - Residential Developments
 - Business Retention and Expansion
 - Small Business Development
 - Infrastructure Development and Improvements
 - Marketing Efforts
 - Upcoming Events and Activities
 - Economic Indicators

Mr. Schneuker presented the SEDC Staff Report to the SEDC Board of Directors.

14. **Executive Session** – Called in accordance with **Section 551.087** of the Texas Government Code, Deliberation Regarding Economic Development Negotiations; Closed Meeting. The governmental body is not required to conduct an open meeting (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect.

The Board convened into Executive Session at 12:46 p.m.

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15. **Reconvene to Regular Session** - Discussion and possible action on Executive Session items - Joshua Schneuker, Director of Economic Development.

The Board reconvened into Regular Session at 12:58 p.m. No action was taken

16. Set a Date and Time for next Meeting – Tentatively: October 1, 2018, at 12:00 pm.

17. Adjournment.

The meeting was adjourned at 12:59 p.m.



Stuart Dorsey, Secretary
Seguin Economic Development Corporation

Date: Nov. 13, 2018