



ECONOMIC
DEVELOPMENT
CORPORATION

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

Seguin Economic Development Corporation

Thursday, September 3, 2020

12:00 PM

Seguin City Council Chambers, 210 E.
Gonzales Streets, Seguin, TX 78155

Public

NOTICE OF MEETING

The Board of Directors of the Seguin Economic Development Corporation (SEDC) held a regular meeting on Thursday, September 3, 2020 at 12:00 pm. at the Seguin City Council Chambers, 210 E. Gonzales Street, Seguin, Texas 78155.

MEETING MINUTES

SEDC Board President Carlos Moreno called the meeting to order at 12:01 P.M.

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.

Also present were Steve Parker- City Manager, Susan Caddell - Finance Director, Joshua Schneuker - Executive Director, Lindsay Dennis - Assistant Director, Ashlynn Tovar-Read - Business Retention Specialist, Brittney Watson - Administrative/Marketing Assistant, Angela Dickerson - SEDC Attorney.

Present: 4 - Gilbert Acuna, Drew Engelke, Robert Meservey, and Don Keil

Presiding: 1 - Carlos Moreno

4. Public Comments.

No public comments were made.

5. Consideration, discussion, and action on the approval of the minutes of the Seguin Economic Development Corporation regular meeting held on August 6, 2020 – Carlos Moreno, Board President.

Director Robert Meservey made a motion to approve the Minutes of the Seguin Economic Development Corporation's regular meeting held on August 6, 2020. Director Don Keil seconded the motion, the motion carried unanimously.

6. Presentation, discussion, and action on the approval of the SEDC Financial Report as of July 31, 2020 – Susan Caddell, Director of Finance.

Finance Director Susan Caddell presented the SEDC Financial Reports as of July 31, 2020. Director Don Keil made a motion to approve the SEDC Financial Reports as of July 31, 2020. Director Robert Meservey seconded the motion, the motion carried unanimously.

- 7. Discussion and possible action on the approval of an engagement letter for the fiscal year ending September 30, 2020 financial audit with Armstrong, Vaughan, & Associates – Susan Caddell, Director of Finance and Josh Schneker, Executive Director.

Finance Director Susan Caddell presented the engagement letter for the fiscal year ending September 30, 2020 financial audit with Armstrong, Vaughan, & Associates. Director Robert Meservey made a motion to approve the engagement letter for the fiscal year ending September 30, 2020 financial audit with Armstrong, Vaughan, & Associates. Director Gilbert Acuna seconded the motion, the motion carried unanimously.

- 8. Consideration and possible action on Resolution No. 2020-13, authorizing the Executive Director to execute an engagement letter by and between the Seguin Economic Development Corporation and Denton Navarro Rocha Bernal & Zech, P.C. for General Counsel – Josh Schneker, Executive Director.

Director Don Keil made a motion to approve Resolution No. 2020-13, authorizing the Executive Director to execute an engagement letter by and between the SEDC and Denton Navarro Rocha Bernal & Zech, P.C. for General Counsel. Director Drew Engelke seconded the motion, the motion carried unanimously.

- 9. Presentation and discussion on Seguin Economic Development Corporation Staff Report – Josh Schneker, Executive Director.

- 10. Requests and Announcements:

- a) Announcement and/or Requests by Board Members to place items on a future SEDC Board Meeting agenda.
- b) Announcements by staff.

The next SEDC Board of Directors Meeting will likely be on November 5, unless a meeting is needed in October.

- 11. Adjournment

SEDC Board President Carlos Moreno adjourned the meeting at 12:46 P.M.

Signature: [Handwritten Signature]
Name: Robert Meservey
Position: Assistant Secretary

Date: 11/5/2020